

EMERGENCY PROCEDURES / contingency planning- CONTACT DETAILS**MU name/Cpt:**

1. Location name:	
2. Grid Reference & GEO coordinates of Site Access:	
3. Designated meeting place (useful in remote areas to guide the emergency services to the worksite):	
4. Site location name:	
5. Nearest access point:	
6. Street name/district:	
7. Type of access (public road/light vehicles, four-wheel drive):	
8. Suitable helicopter landing area:	
9. Phone number of nearest doctor:	
10. Location of nearest Accident and Emergency hospital: Phone number:	
11. Site safety coordinator/works manager contact details: Radio call sign Phone number: Mobile number:	
12. Your own contact number: Mobile number:	
13. On Site Operative Name Contact No:	
14. Utilities contact (Electricity/Gas/Water etc.):	
15. Lone working procedure:	
16. First Aid Kit location:	
17. Fire Extinguisher Location:	
18. Spill Kit Location:	
19. Machinery to be used:	
20. On-site hours:	
21. Communication System:	
22. Emergency plan [Provide description]:	
23. Other:	

Completed by:**Dated:**